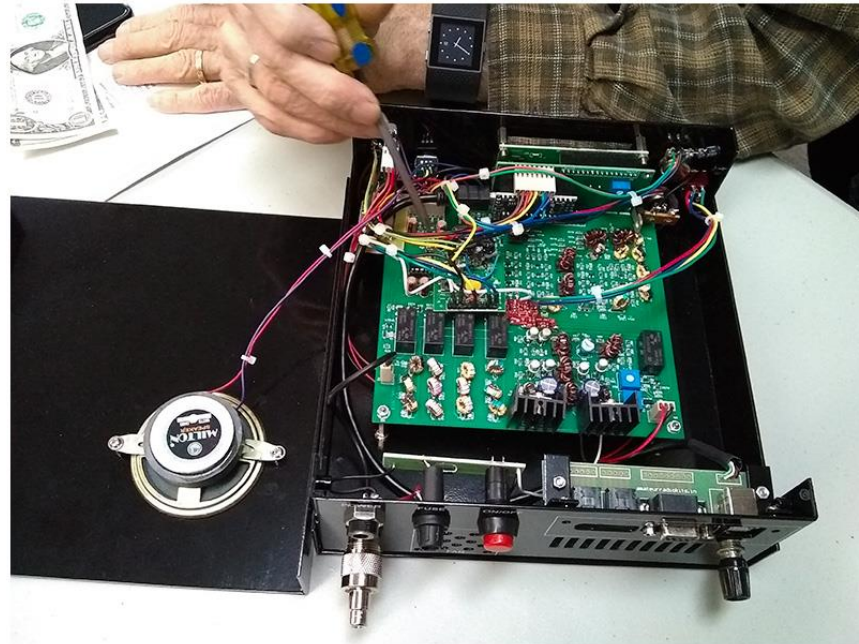


Program

Instead of a formal program, a “show-and-tell” was held in the half-hour preceeding the start of the business meeting. Drew McDaniel, W8MHV, showed the **μBITX** version 5 transceiver he built from a kit and to which he has added improved receiver gain distribution, audio-derived AGC, and an audio DSP module. Learn more about the **μBITX** here: <https://www.hfsignals.com/>



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Attendance

Michael Baxla, KE8ICP
Bob Curtis, KD8FRQ
Drew McDaniel, W8MHV
Eric McFadden, WD8RIF
John Thomas, KC8JWZ

Following the social gathering at 6:30 pm, the meeting was called to order at 7:00 pm by president Eric McFadden, WD8RIF.

Corrections/Additions to Minutes

The minutes of November 19, 2019 meeting were distributed. Bob Curtis, KD8FRQ, found one error to be corrected. Drew McDaniel, W8MHV, moved that the minutes be accepted as corrected. John Thomas, KC8JWZ, seconded the motion. The motion passed without dissent.

Treasurer's Report

Treasurer Drew McDaniel, W8MHV, distributed the Treasurer's Report. The report showed that the club treasury holds \$3948.83 in unencumbered funds and that the *Jim Crouse Memorial Fund* holds \$50.28.

Drew reported that he would like to move the club's equipment and liability insurance from Mercer to the ARRL's insurance program for cost-savings and for improved customer-service. The assembled members agreed that the Treasurer should do this. Drew will switch providers at renewal time.

Drew reported that the *Jim Crouse Memorial Radio Station Sustainable Funding Task Force* consisting of himself; Carl Denbow, N8VZ; and Bob Curtis, KD8FRQ, has not yet been able to meet because of scheduling conflicts.

Drew reported that he has canceled the repeater-site telephone service. The monthly service charge of \$60.65 should disappear from the Treasurer's Report after the February report.

Michael Baxla, KE8ICP, moved that the Treasurer's Report be accepted as presented. The motion was seconded by Bob Curtis, KD8FRQ. The motion passed without dissent.

Old Business**VHF System Fusion Repeater**

VHF Repeater Trustee Eric McFadden, WD8RIF, reported that the DR-2X System Fusion Repeater was installed in the ACARA's repeater building under the ATC tower on December 14, 2019. The repeater antenna remains on the ATC tower. Eric reminded members that the new repeater lacks reset-beep functionality and has a CW-only ID. The repeater is configured to transmit an 88.5 Hz subaudible tone in analog-mode.

Eric reported that he has communicated via email and telephone with Matt Klaiber of Athens-based Intelliwave (<http://www.intelliwave.com/>) about moving the VHF repeater antenna and feedline from the tower owned by American Tower to the 9-1-1 tower. Mr. Klaiber sent an estimate of \$2,000 to do the job and he thinks the move can be accomplished in March.

Eric will work with Intelliwave to accomplish the repeater antenna move.

UHF System Fusion Repeater

Eric McFadden, WD8RIF, reported that the DR-2X System Fusion Repeater has been installed by UHF Repeater Trustee Jeff Slattery, N8SUZ.

VHF DMR Repeater

Jeff Slattery, N8SUZ, was not present and no report was given.

Jim Crouse Memorial Radio Station

President Eric McFadden, WD8RIF, reported that he ordered two plaques on December 4, that he picked up the two plaques on December 24, and that he installed the two plaques on December 27.

Eric reported that he and Miles McFadden, KD8KNC, helped Jeff Slattery, N8SUZ, install the feedline entrance-head and a scanner antenna on December 27.

Eric reported that he installed the club's Elecraft K3 in the station on December 27. At that time, a high noise-level was noted on several bands. Additionally, he noticed a "creeping blackness" has begun to appear in the lower-right corner of the transceiver's LCD display; this does not currently affect operation of the transceiver but this might eventually need to be looked into.

On January 20, Eric noticed trouble with the station's roof-mounted Hustler 5-BTV vertical antenna and/or with Jeff Slattery's LDG AT100Pro automatic antenna tuner. On January 21, Jeff confirmed that the 5-BTV had been blown down onto the roof. Jeff was unable to affect a repair on the 21st; Eric will coordinate with the Red Cross maintenance person to gain access to the roof and affect a repair this week.

Revised Report:

Bobcat Trail Marathon – Saturday, November 9, 2019

Event Sponsor: Western Reserve Racing / Joe Jurczyk
<https://www.westernreserveracing.com/events/bobcat-trail-marathon/>

Jeff Slattery, N8SUZ, sent a revised report via email: we had nine operators for 72 hours reported. N8SUZ, W8KVK, KD8KNC, KC8JRV, KE8ICP, KD8QDQ, N8UVM, KD8FRQ, WD8RIF

Holiday Dinner 2019 – Tuesday, December 17, 2019

Eric McFadden, WD8RIF, reported that attendance was high and service at Lui Lui was good. The following members and guests attended the dinner:

John Biddle, W8PG
Bob Curtis, KD8FRQ
Kathy Curtis
Carl Denbow, N8VZ
Jane Denbow
John McCutcheon, N8XWO
Eric McFadden, WD8RIF
Vickie McFadden, KC8MAJ
Edie Post
Rich Post, KB8TAD
Rob Rose, KE8JDA
Robin Rose, KE8JDB
Jeff Slattery, N8SUZ
Joe Weber, KE8LRZ

Eric further reported that at the ACARA Holiday Dinner, he announced that Josh Cash, KE8EAS, was the winner of the annual *NC8V Memorial Trophy* for his high score among ACARA members in the 2019 ARRL 10-Meter Contest. Four ACARA members participated in the 10-Meter Contest:

- #1. Josh Cash, KE8EAS, 76 QSOs, 7,722 points
- #2. Eric McFadden, WD8RIF, 10 QSOs, 240 points
- #3. Carl Denbow, N8VZ, 10 QSOs, 80 points
- #4. Andy Young, KD8WVX, 5 QSOs, 30 points

Technician License Class – Mondays, January 13 through March 16, 2020

Eric McFadden, WD8RIF, reported that the class currently has three students; two additional students are expected to participate.

(Visit the ACARA website (<http://www.ac-ara.org/>) for details on the Technician License Class.)

Upcoming Operating Event:
WFDA Winter Field Day – January 25-26, 2020

<https://www.winterfieldday.com/>
<http://www.ac-ara.org/?p=981>

Eric McFadden, WD8RIF, reported that the Winter Field Day Association's annual *Winter Field Day* will be held on January 25 and 26, 2020, and that the ACARA will participate in the *Jim Crouse Memorial Radio Station* at the Red Cross of Southeastern Ohio on the Saturday of the event. The event runs from 1900 UTC Saturday through 1900 UTC Sunday (2pm to 2pm local) but the ACARA will probably participate only on Saturday of the event.

Jeff Slattery, N8SUZ, reported via email that the Red Cross of Southeastern Ohio will use ACARA's participation in *Winter Field Day* as a training opportunity for their new mass-care/feeding volunteers and will be providing meals to ACARA operators between 3pm and 4pm on Saturday at no cost to the ACARA or the operators. Operators will need to complete a registration form as if they were at a Red Cross emergency shelter but fake information can be provided and the forms will be destroyed at the end of the exercise.

Upcoming Event:
Athens Hamfest – Sunday, April 26, 2020

Eric McFadden, WD8RIF, reported that the Athens Convention and Visitors Bureau (ACCVB) Tourism Grant Application became available on January 16, 2020. Treasurer Drew McDaniel, W8MHV, will prepare a hamfest 2020 budget. Eric will complete the application form and submit it along with the budget to the ACCVB prior to the deadline.

Eric reported that he has downloaded and printed the ARRL door prizes: two each \$50 and \$25 ARRL gift certificates.

Eric reminded the assembled members that it's time to reach out to vendors and manufacturers for door prizes. Eric will contact Universal Radio. Drew agreed to contact R&L Electronics and DX Engineering. Eric will ask Carl Denbow, N8VZ, if he will be able to contact MFJ Electronics.

Drew reported we have sufficient gate-tickets for the event and that he will begin work on a flyer and postcard.

Club Construction Project – Copper 2m J-Pole Antenna

Jeff Slattery, N8SUZ, was not present and no report was given.

ACARA Monthly 2-Meter Net

Eric McFadden, WD8RIF, reminded members that we lack net control operators for the ACARA Monthly 2-Meter Net and that at the November meeting Jeff Slattery, N8SUZ, had agreed to build and train a small cadre of new net control operators.

Jeff was not present at the January meeting and no additional report was given.

All Athens Special Event

Carl Denbow, N8VZ, reported via email that he continues to work on this project and that he should be able to report to the club at a meeting later in the year.

ACARA Constitution and Bylaws

Carl Denbow, N8VZ, submitted via email an “Initial Review of ACARA Constitution and By-Laws” on January 21.

Eric McFadden, WD8RIF, tabled the re-write of the Constitution and By-Laws by the Executive Committee until summer with the goal of presenting the re-written documents to the ACARA membership in September or October.

(See “Constitution”, “By-Laws”, and “Initial Review of ACARA Constitution and By-Laws” attached to the end of these Minutes.)

Upcoming Public Service Event:

Iron Furnace Trail Run – Saturday, April 4, 2020

Event Sponsor: Southeastern Ohio Trail Runners / Michael Owen

<https://www.ironfurnacetrailrun.com/>

Eric McFadden, WD8RIF, reminded members of this upcoming public service event.

Members are asked to watch for emails from Jeff about this event.

Upcoming Public Service Event:

Athens Gravel Challenge – Saturday, April 11, 2020

Event Sponsor: Team Athens Cycling / Todd Acheson

Eric McFadden, WD8RIF, reminded members of this upcoming special service event which has been rescheduled for Saturday, April 11, 2020.

Members are asked to watch for emails from Jeff about this event.

Upcoming Public Service Event:

Athens Marathon – Sunday, April 19, 2020

Event Sponsor: Athens Marathon Committee / Lisa Simons

<https://www.athensohiomarathon.com/>

Eric McFadden, WD8RIF, reminded members of this upcoming special service event.

Members are asked to watch for emails from Jeff about this event.

New Business

Upcoming Social Event:

ACARA February Potluck – Saturday, February 22, 2020

Eric McFadden, WD8RIF, asked on which date should the annual February Potluck be held. He noted that Saturday, February 15 is the day after Valentine's Day and the day before the Mansfield Mid*Winter Hamfest; Drew McDaniel, W8MHV, added that he would not be able to attend on the 15th. There being no Ohio University home basketball game on Saturday, February 22, this date was chosen for the Potluck.

Eric will ask Jeff Slattery, N8SUZ, to reserve use of the big meeting room and kitchen at the Red Cross of Southeastern Ohio.

Eric reported that John McCutcheon, N8XWO, will bring two animated shorts on 16mm film. Eric will bring an episode of *The Twilight Zone* on DVD.

All club members, their families, and their guests are invited. We'll gather at 5pm and eat at 5:30pm. Club members, their families, and their guests are asked to bring a dish to share and their own beverage and serving-ware.

Red Cross Volunteers

Jeff Slattery, N8SUZ, submitted the following via email:

“(Red Cross) regional disaster services technology (DST) team (which includes communications) is wanting to start a list of hams who respond in our various local chapters. Wondering if you might add an agenda item to see about club members that might be interested in taking some basic disaster training online to become designated volunteers for the Red Cross. Right now, with Jim Crouse, Dave Smith and Dave Underwood no longer around, Dave Bradley, Ty Smathers and myself are the only currently registered volunteers.”

Eric McFadden, WD8RIF, will ask Jeff to provide via email and/or a website page additional details and instructions on this topic.

Following a motion by Bob Curtis, KD8FRQ, and a second by John Thomas, KC8JWZ, the meeting was adjourned at 8:05pm.

Respectfully submitted by President and Secretary Eric McFadden, WD8RIF.

CONSTITUTION ATHENS COUNTY AMATEUR RADIO ASSOCIATION

Article I

Preamble

We, the participants in and supporters of amateur radio in the Athens County, Ohio area, wishing to secure, promote and perpetuate the benefits of the amateur radio service and to maintain high standards of ethics, skill and performance, do hereby establish this Constitution as the governing law of the Athens County Amateur Radio Association.

Article II

Identification and Designation

The name of this organization shall be the "The Athens County Amateur Radio Association." The use of the initials "ACARA" shall also be permitted in reference to this organization.

Article III

Membership

All persons interested in amateur radio shall be eligible for membership in the association with the terms and requirements provided in the By-laws.

Article IV

Officers

The officers of the association shall consist of a president, a vice-president, a recording secretary, a newsletter editor/database manager, treasurer, repeater trustee and packet node trustee. The officers, together with the chairmen of standing committees, shall constitute an Executive Committee of officers. The function of the Executive Committee shall be to conduct the business of the association and to implement the policies which are contained in this Constitution and its By-laws, and to implement such additional policies as are adopted by the membership from time to time as provided by this Constitution and its By-laws.

Article V

Duties of Officers

President: The president shall exercise managerial jurisdiction over the activities of the association and shall perform all customary duties pertaining to the office. He or she shall regularly preside at all association meetings involving the Executive Committee and/or the general association membership, and may call such special meetings as deemed necessary by a majority of the Executive Committee.

ACARA CONSTITUTION, Page 2

The president shall insure that each officer and committee chairman (of either standing or temporary committees) be aware of the duties and responsibilities which pertain to his or her position. The president shall establish such temporary committees as are deemed necessary.

Vice-President: The vice-president, in the absence of the president, shall assume the duties of president. The vice-president shall succeed to the presidency in the event of the president's resignation, or inability to serve. The vice-president shall be an ex-officio member of all committees, standing or temporary.

Recording Secretary: The recording secretary shall keep a record of all proceedings of the association. Records of proceedings shall also be available to be consulted by members, upon request. He or she shall issue notices of association meetings and shall be responsible for all correspondence concerning the association.

Newsletter Editor/Database Manager: The responsibilities of this position include keeping an up-to-date computer database of ACARA members and other area hams. He or she will serve as editor of a quarterly club newsletter. Each issue of this newsletter will contain timely club news and other information of interest to the amateur community.

It shall also be the duty of this officer to keep the Constitution and By-laws of the association and have the same with him or her at every meeting of the Executive Committee and/or of the general membership. He or she shall cause all amendments, changes, and additions to be promptly noted thereon and shall permit the same to be consulted by members, upon request.

Treasurer: The treasurer shall collect all association dues and have charge of all association funds which he or she shall pay out only in accordance with the Constitution and By-laws upon direction of the president.

Repeater Trustee: The responsibilities of this position include maintaining any voice repeaters run by the club and reporting regularly to club members on their usage, needs and adherence to appropriate technical standards.

Packet Node Trustee: The responsibilities of this position include maintaining any packet nodes run by the club and reporting regularly to club members on their usage, needs and adherence to appropriate technical standards.

Article VI

Election of Officers

Officers and chairmen of standing committees shall be elected annually for a term of one year by a simple majority vote of the membership. Nominations will be made at the September meeting and ballots will then be mailed to all paid-up members. Sealed ballots will be returned by mail to the designated ACARA officer who will bring them to the October meeting, at which time the seals will be broken and they will be counted. In the event of more than two candidates running for one office, the winner will be the candidate with the highest number of votes whether or not that candidate has a majority of the votes (i.e., by plurality). The new officers will begin their terms immediately upon the ballots being counted and officially approved by the members in attendance. Candidates for election to the Executive Committee of the association shall each concurrently hold a valid association membership and a valid amateur radio license when nominated for election and continuously thereafter during the term of office.

Article VII

Meetings

The By-laws shall provide for regular meetings of the Executive Committee and of the general membership of the association. One-third of the paid membership shall constitute a quorum for the transaction of business. A quorum shall be required to conduct business or elections at association meetings. If a quorum is not present at two consecutive business meetings, those members present at the second meeting shall constitute a quorum.

ACARA CONSTITUTION, Page 3

Article VIII

Amendments to Constitution and By-Laws

The Constitution and/or By-laws of the association may be amended by a simple majority vote of the eligible voting membership. Proposals for amendments shall be submitted in writing at the next regular meeting, provided all members have been notified by mail of the intent to amend the Constitution and/or By-laws at said meeting.

Article IX

Nomination of Officers

The president of the association, together with two members of the association selected by the president, shall constitute a Nominating Committee. One of the two members of the committee selected by the president shall be a member of the Executive Committee. The third member of the committee shall be selected from the membership at large.

The duties of the Nominating Committee shall be to select members of the association as prospective candidates for each office to be filled and to receive nominations from the membership at large for prospective candidates. Upon receipt of nominations both from committee members and from the membership at large, it shall be the duty of the Nominating Committee to determine the constitutional eligibility of each prospective candidate to serve, and to obtain from the candidate a verbal statement of willingness to serve and permission to be presented as a candidate for office.

Additional nominations may be made from the floor at the annual nomination meeting or during nominations for any special election by any member in good standing. Constitutional eligibility of candidates so nominated shall be verified immediately by the Nominating Committee.

No office holder or Nominating Committee member shall be deemed ineligible to become a candidate for any office, if determined constitutionally eligible to serve. Members of the Executive Committee shall be eligible to serve in any capacity on any committee, either standing or temporary.

Article X

Rules of Governance

Robert's Rules of Order shall govern proceedings at all ACARA committee and business meetings.

BY-LAWS

ATHENS COUNTY AMATEUR RADIO ASSOCIATION

Section 1

Membership

The following classes of membership shall be open to individuals -- without respect to age, physical handicap, sex, creed, race, or place of national origin -- based on the qualifications listed below:
{See also Section 4.}

[1] Full Membership -- any person holding an amateur radio license issued by the Federal Communications Commission (FCC).

[2] Family membership -- any FCC licensed operator who is a member of and resides with a family, any member of which has full membership in the association.

[3] Novice membership -- any individual who holds the novice class FCC amateur radio license.

[4] Student membership -- any FCC-licensed radio amateur who is a full-time student.

[5] Associate membership -- any person, licensed or unlicensed, who wishes to share membership in, and identification with, the association.

Full membership, family membership, and student membership shall carry full voting privileges and the right to hold office in the association in accordance with provisions of the Constitution and By-laws. Associate membership shall not carry voting privileges, or the right to hold office in the association in accordance with provisions of the Constitution and By-laws.

Foreign nationals who hold valid amateur radio licenses issued by the appropriate agency of their nation's government will be considered to have the equivalent of FCC licensure for membership purposes.

Section 2

Membership Cancellation

The association reserves the right to cancel the membership of any member who deliberately violates: 1) FCC rules and regulations and/or 2) the ACARA rules and regulations. Such membership cancellation shall be by a majority vote of the members present at a regular or called meeting. He or she may be reinstated upon approval of the Executive Committee and a majority vote of the members present at a regular membership meeting and upon payment of dues.

Section 3

Meetings

Regularly scheduled meetings of the association shall be held at least bi-monthly, nominally on the second Tuesday of the appropriate month. Changes to the meeting schedule, as described, may be approved by majority vote of the membership in attendance at the business meeting immediately preceding the date of the meeting or meetings to be changed.

ACARA BY-LAWS, Page 4

Irrespective of regularly scheduled business meetings of the association, one meeting shall be held during the month of October for election of officers. The meeting for election of officers may be included with a regular business meeting when convenient to do so.

Special meetings of the Executive Committee shall require a minimum notice to the cabinet officers of 24 hours prior to beginning of such meetings. Special meetings of the general membership shall require a minimum notice to the membership of 5 days prior to such meeting. Only such business as is designated in calling such meetings shall be conducted during special meetings.

Section 4

Dues

Dues for all classifications of membership shall be based on a calendar year cycle. All individuals who are current members will be billed in the fall for the upcoming year. Dues are payable in the fall for the upcoming year. If a person joins ACARA after the beginning of the year, dues will be calculated on a prorated basis for the time remaining in the current billing cycle.

The annual dues structure shall be as follows, unless set differently by a majority of the membership:

- [1] Full Membership -- \$20.00 per member
- [2] Student Membership -- \$10.00 per member
- [3] Novice Membership -- \$5.00 per member. A novice member qualifies only novice class licensees for family membership.
- [4] Family Membership -- \$1.00 per each additional member.
- [5] Associate Membership -- \$5.00 per member.

Section 5

Property

The Technical Committee shall maintain an inventory of property belonging to the association and its location and report such information to the Executive Committee on request.

Section 6

Technical Committee

A three-person Technical Committee shall be formed consisting of a chairman and two additional members. The chairman shall select two association members to complete the committee and to serve during his or her term of office. The committee may call for assistance from the general membership as needed.

It shall be the primary responsibility of the Technical Committee to oversee the operation and utilization of any communication, control, power or auxiliary support systems operated by the association. The committee shall be charged to insure that all physical facilities operated by the association conform to currently acceptable technical standards and to any applicable regulations of the FCC.

An additional responsibility of the Technical Committee shall be to provide technical assistance to members of the amateur community, within the geographic area served by the association. In response to requests for technical assistance from members of the association or from unaffiliated amateurs, the committee shall, upon request of the president, direct appropriate investigations, invite proper inquiries, establish technical facts and

ACARA BY-LAWS, Page 3

testimony relevant to the problem under consideration, and report the results to the amateur involved, to the Executive Committee, and to the association, when pertinent.

The Technical Committee shall constitute a standing committee of the association and its chairman shall be a voting member of the Executive Committee during his or her term in office.

Section 7

Program and Activities Committee

A Program and Activities Committee shall be formed consisting of a chairman and two additional members. The chairman shall select the two association members to complete the committee and to serve during his or her term of office. The secretary shall verify the eligibility of those selected to hold office.

It shall be the responsibility of the Program and Activities Committee to obtain, promote, coordinate, and otherwise manage the educational, functional, and entertainment resources deemed pertinent and desirable by the Executive Committee and the general membership to maintaining a well-informed, technically competent, and public service-oriented organization. The program and activities committee shall be charged with the responsibility of seeking the involvement of each member of the association in some form of amateur radio activity or another during the year, thus promoting a well-balanced organization.

The Program and Activities Committee shall constitute a standing committee of the association and its chairman shall be a voting member of the Executive Committee during his or her term in office.

Section 8

Elections

The rules governing the election of officers for this organization shall be as follows:

- [1] Elections shall be held annually in the months of September and October.
- [2] The election shall be by secret ballot mailed out after the September nominations meeting and counted at the October meeting.
- [3] Newly elected officers shall take office immediately following the counting of the ballots at the October meeting and the certification of the election by the members present at that meeting.
- [4] If any officer except president leaves a position vacant before the regular election, the president shall appoint a member to serve until the next regularly scheduled election.
- [5] In the event of the president leaving office before the expiration of his or her term, a special election will be held for that office using the same procedures as for a regular election as provided for in these bylaws and in the ACARA Constitution.

Section 9

Annual Report

The Executive Committee shall present to the membership at the election meeting a report of the activities of the preceding year. The report shall contain such items as:

- [1] Activity highlights
- [2] Financial report
- [3] Property report
- [4] Training and facilities report
 - (A) Technical
 - (B) Operational
- [5] Membership report

[Rev. 1991]

Initial Review of ACARA Constitution and By-Laws

By Carl J. Denbow N8VZ

I have reviewed the latest versions of the Constitution and By-Laws which I found in my old secretary files. I served in that capacity the last time we made amendments to these documents. The versions of these documents I reviewed were completed and approved by the membership in 1991.

This is just an initial review, and a more thorough review needs to be undertaken by a committee appointed by the president for that purpose.

Areas that need further scrutiny

- I. **The listing of officers below needs some revision. The position of webmaster needs to be added, and the newsletter editor position needs to be reviewed, as it used to be combined with a position of database manager, which to my knowledge no longer exists, but perhaps it should. This section also discusses the role of the Executive Committee, comprised of the officers of the ACARA, this probably needs further review. (Article V, Constitution)**

Duties of Officers

President: The president shall exercise managerial jurisdiction over the activities of the association and shall perform all customary duties pertaining to the office. He or she shall regularly preside at all association meetings involving the Executive Committee and/or the general association membership and may call such special meetings as deemed necessary by a majority of the Executive Committee.

The president shall insure that each officer and committee chairman (of either standing or temporary committees) be aware of the duties and responsibilities which pertain to his or her position. The president shall establish such temporary committees as are deemed necessary.

Vice-President: The vice—president, in the absence of the president, shall assume the duties of president. The vice—president shall succeed to the presidency in the event of the president's resignation, or inability to serve. The vice-president shall be an ex-officio member of all committees, standing or temporary.

Recording Secretary: The recording secretary shall keep a record of all proceedings of the association. Records of proceedings shall also be available to be consulted by members, upon request. He or she shall issue notices of association meetings and shall be responsible for all correspondence concerning the association.

Newsletter Editor/Database Manager: The responsibilities of this position include keeping an up—to—date computer database of ACARA members and other area hams. He or she will serve as editor of a quarterly club newsletter. Each issue of this newsletter will contain timely club news and other information of interest to the amateur community.

It shall also be the duty of this officer to keep the Constitution and By-laws of the association and have the same with him or her at every meeting of the Executive Committee and/or of the general membership. He or she shall cause all amendments, changes, and additions to be promptly noted thereon and shall permit the same to be consulted by members, upon request.

Treasurer: The treasurer shall collect all association dues and have charge of all association funds which he or she shall pay out only in accordance with the Constitution and By—laws upon direction of the president.

Repeater Trustee: The responsibilities of this position include maintaining any voice repeaters run by the club and reporting regularly to club members on their usage, needs and adherence to appropriate technical standards.

Packet Node Trustee: The responsibilities of this position include maintaining any packet nodes run by the club and reporting regularly to club members on their usage, needs and adherence to appropriate technical standards.

II. This membership level probably needs to be removed. (Section 1 [3], By-Laws)

Novice membership — any individual who holds the novice class FCC amateur radio license.

III. This provision needs to be updated (Section 3, By-Laws)

Regularly scheduled meetings of the association shall be held at least bi-monthly, nominally on the second Tuesday of the appropriate month. Changes to the meeting schedule, as described, may be approved by majority vote of the membership in attendance at the business meeting immediately preceding the date of the meeting or meetings to be changed.

IV. This dues level probably needs to be deleted (Section 4 [3], By-Laws)

Novice Membership — \$5.00 per member. A novice member qualifies only novice class licensees for family membership.

V. Sections 6 and 7 of the By-Laws deal with the duties of a Technical and Program Activities Committee. To my knowledge neither of these committees are currently functioning as such. Therefore, we either need to constitute them and have them regularly report at meetings, or these provisions need to be dropped from the by-laws.

VI. Section 9 of the By-Laws mandates an Annual Report be submitted by the Executive Committee to the membership at the annual election meeting in October. I don't believe that this has been done for a number of years. The requirement for this report, which was to contain the following, should either be stricken or adhered to:

- [1] Activity highlights
- [2] Financial report
- [3] Property report
- [4] Training and facilities report
 - (A) Technical
 - (B) Operational
- [5] Membership report